



HAMPDEN-SYDNEY COLLEGE

Student Employment Application

Full Legal Name: _____

Nickname: _____

Social Security # _____

Date of Birth: _____

HSC Box _____

Cell Phone # _____

Email _____

Class of _____

Major _____

Advisor _____

Legal Home Address: _____

Mailing Address

City

State

ZIP

Department/Position Applying for: _____ Term: Fall Spring

PLEASE PROVIDE PREVIOUS JOB EXPERIENCE BEGINNING WITH THE MOST RECENT.

Job Title: _____

Dates of Employment: _____

Duties: _____

Supervisor: _____

Supervisor Phone or Email: _____

Job Title: _____

Dates of Employment: _____

Duties: _____

Supervisor: _____

Supervisor Phone or Email: _____

Job Title: _____

Dates of Employment: _____

Duties: _____

Supervisor: _____

Supervisor Phone or Email: _____

Please list any certifications or qualifications, including computer experience and programs, that make you the best candidate for this position:

List hours that you will be available to work:

Monday _____

Tuesday _____

Wednesday _____

Thursday _____

Friday _____

Weekends _____

Have you ever been convicted of a felony? Yes No

If yes, explain in full. (A 'yes' answer will not necessarily disqualify you from employment)

Over....

APPLICANT'S CERTIFICATION & AGREEMENT

It is the policy of Hampden-Sydney College to consider all applicants for employment based on their qualifications in light of job vacancies. Our company fully complies with all applicable laws which prohibit discrimination on the basis of race, color, religion, sex, national origin, age, marital status, or disability.

I hereby certify that the facts set forth in the above employment application are true and complete to the best of my knowledge. I understand that if employed, falsified statements on this application shall be considered sufficient cause for dismissal.

You are hereby authorized to make investigation of my personal history and financial and credit record through any investigative or credit agencies or bureaus of your choice. * Note: The provision of the Fair Credit Reporting Act may be applicable if a credit report on the applicant is obtained and considered.

I understand that my employment at Hampden-Sydney College shall be "employment-at-will," meaning that I have the right to terminate my employment at any time with or without cause and Hampden-Sydney College retains the same right. The only exceptions to such employment-at-will status, if any, shall be contained in a written employment agreement, signed by the President of the College.

Signature: _____ Date: _____

Thank you for completing this application form and for your interest in employment with us.

**** Please note: If you are employed by the College you will be required to show your Social Security Card to a member of the Human Resources/Payroll staff prior to receiving a paycheck from the College****