

# Hampden-Sydney College

## Housing Selection Guidelines 2020 -2021

### Introduction

Hampden-Sydney College has a four-year residential requirement; all students are required to live in College-owned housing during each of their eight semesters as a student. Housing selection is only available to students enrolled during the spring semester who are also in good standing with the College.

Hampden-Sydney has a long-standing tradition of rewarding both seniority (credit hours earned) and academic performance (cumulative GPA) during housing selection.

- Students with 73 or more credit hours are considered rising seniors and have priority over rising juniors and sophomores during housing selection
- Students with 41 – 72 credit hours are considered rising juniors and have priority over rising sophomores during housing selection
- Students with 40 or less credit hours are considered rising sophomores
- Within these classifications, a student's selection priority is determined by his cumulative GPA (e.g. – a student with 45 credit hours and a 3.9 cumulative GPA will be assigned housing sooner than a student with 48 credit hours and a 3.2 cumulative GPA)

For most College-owned housing, one student – the Head Applicant – competes for a specific housing assignment and is able to pull in any unassigned student(s) as his roommate(s) – regardless of the roommate(s) seniority or academic performance.

### Application Process

Housing selection for the 2020-2021 academic year will be by paper application only.

Please note that ALL housing is contingent on a student registering for Fall courses during his registration period, and addressing any holds you may have with the H-SC Business Office. If you have any questions in regards to holds on your account, please reach out to Ms. Catron in the H-SC Business Office. The Office of Residence Life and Housing reserves the right to change these terms and conditions at any time without prior notice.

Applications will be made available via email at approximately 2:00pm the day before they are due. The Head Applicant must submit his completed (including roommate signatures) application(s) to [housing@hsc.edu](mailto:housing@hsc.edu), by 2:00pm on the appropriate due date (see "Housing Application Due Dates" below).

All available beds in a cottage, apartment, or room must be filled in order for an application to be considered.

A **Head Applicant** may submit up to **three separate applications** on each due date

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- If multiple applications are submitted, the application priority (1st, 2nd, or 3rd) must be indicated at the bottom of each application

All applications submitted by 2:00pm will be sorted by the Head Applicants' seniority (credit hours) and academic performance (GPA). After sorting, housing assignments will be made on a first-come-first-serve basis.

If the **Head Applicant's** first priority housing assignment is no longer available when his application is reviewed, he will be considered for his second priority housing assignment; likewise, for second and third priority housing assignments. If none of the Head Applicant's top three priority housing assignments are available, he remains eligible to again apply for housing on any of the other application due dates.

If a **Head Applicant's** application is approved, he and his roommate(s) will be notified via email the following morning. Once assigned, students are no longer eligible to either compete for housing, or be selected as a roommate.

If there are questions about an application, the Associate Dean of Students for Housing and Residence Life may attempt to call the Head Applicant (or his designated proxy) from his office phone (434)223-7154. Please email [housing@hsc.edu](mailto:housing@hsc.edu) with any questions you may have regarding the housing process.

<b>H-SC Housing Application Due Dates 2020 - 2021</b>	
<b>(Thursday) 26-March</b>	Final Fraternity/Theme House rosters are due to Andrew Marshall/amarshall@hsc.edu by 4:30pm <b>*(Beta House, Burrell House, Elliott House, Lambda Chi, Jones House, Brinkley House, Reed House, and Melvin House)</b>
<b>(Friday) 27-March</b>	Final Fraternity/Theme rosters are entered online.
<b>(Friday) 27 - March</b>	Specialty Housing e-mail information sent to students
<b>(Tues-Thurs) March 31st, April 1st, and April 2nd</b>	Application Deadline for Apartment or Cottage "offering of the day" Applications due to housing@hsc.edu by 2:00PM.
<b>(Friday) April 3rd - (Friday) April 10th</b>	Applications due for Regular Housing (Residence Hall double and single rooms based on earned credit hours and GPA status). Applications due to housing@hsc.edu by 2:00PM.
	*All dates and availability subject to change. Selections will be void for any student who is not registered for FA20 courses by April 30.

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### Specialty Housing (Cottages & Apartments)

All applications are due to [housing@hsc.edu](mailto:housing@hsc.edu) by 2:00pm on date listed below.

\*\*\*Cottages and apartments are in high demand and are rarely available for selection by Head Applicants with fewer than 41 credit hours\*\*\*

Apartment/House	Application Date	Total Beds	Singles
Terry House	March 31, 2020	6	0
Hamlett House A	March 31, 2020	6	2
C Dorm (004-006)	March 31, 2020	5	1
Jeffers House	March 31, 2020	5	3
Poplar Hall	March 31, 2020	6	0
Oak Hall	March 31, 2020	6	0
Hickory Hall	March 31, 2020	6	0
Sycamore Hall	April 1, 2020	4	0
Osage Hall	April 1, 2020	4	0
Blake E Apartments	April 1, 2020	4	0
C Dorm Suites	April 1, 2020	4	0
Farmer House	April 1, 2020	4	0
Hamlett House B	April 1, 2020	4	0
Blake C Apartments	April 2, 2020	3	1
Blake D Apartments	April 2, 2020	3	1
C Dorm Suites	April 2, 2020	3	1
Dishman House	April 2, 2020	3	1
Jack's Cottage	April 2, 2020	2	0

### Regular Housing (on campus residence halls\*)

All Regular Housing applications are due to [housing@hsc.edu](mailto:housing@hsc.edu) by 2:00pm on dates listed below.

Friday, April 3 <sup>rd</sup>	All Students with 73 or more earned credit hours	
Monday, April 6 <sup>th</sup>	41 – 72 earned credit hours	GPA 4.0 – 3.0
Tuesday, April 7 <sup>th</sup>	41 – 72 earned credit hours	GPA 2.99 – 1.3
Wednesday, April 8 <sup>th</sup>	0 – 40 earned credit hours	GPA 4.0 – 3.0
Thursday, April 9 <sup>th</sup>	0 – 40 earned credit hours	GPA 2.99 – 2.3
Friday, April 10 <sup>th</sup>	0 – 40 earned credit hours	GPA 2.299 – 0.00

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\* Regular Housing Includes: B Dorm, Carpenter Y (basement), Carpenter Z, Hampden-House Units, Johnson Hall, Coxe Hall and Dickinson Hall.

### **\*\*Special note - TBA (to be assigned housing)**

Anyone applying for a double room during the process must complete and sign an application with a roommate. You cannot secure a double room without a roommate. Any student who is left without housing to choose from or does not have a roommate to secure a double room, must request to be added to the TBA (to be assigned) waitlist.

## **Studying Abroad**

### **Currently**

Currently enrolled students who are studying abroad may still compete for housing as a Head Applicant or be pulled in as a roommate.

- o If serving as a Head Applicant, however, a paper application must still be submitted on their behalf by another student. Whether serving as a Head Applicant, or being pulled in as a roommate, students who are currently studying abroad must also email the Associate Dean of Students for Housing and Residence Life (jhollemon@hsc.edu) to confirm their preferences by 2:00pm on the appropriate due date (see "Housing Application Due Dates" below)

### **Fall 2020**

If you are working with the Office of International Studies and have confirmed plans to study abroad in the fall 2020 semester (or for the full 2020-2021 academic year), you should neither compete for housing nor agree to be pulled in as a roommate during housing selection. Rather, you may contact the Office of Student Affairs before December 7<sup>th</sup>, 2020 to discuss your housing options when you return in January 2021. (Please email housing@hsc.edu if there are any questions).

### **Spring 2021**

If you hope to study abroad for the spring 2021 semester, you should still participate in housing selection at this time.

### **Unsure**

If you are unsure about your study abroad status for the fall 2020 or spring 2021 semesters, you should still participate in housing selection at this time.

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### Off-Campus Housing

Hampden-Sydney College has a four-year residential requirement. Due to the construction of our new Residence Hall Complex, we will no longer offer the off-campus student lottery. Those students who have medical diagnosis/disability accommodations, are approved commuters, and are married/non-traditional student over 24 are still eligible to apply for off-campus status. **Submission of an Off-Campus application does not guarantee you will receive an off-campus housing assignment for the 2020-2021 academic year.**

### Fraternity Housing

*Fraternity House Rosters:*

Each fraternity is obligated to fill its beds. Fraternity RAs will complete an online roster with resident room assignments for the upcoming year in early February. Each fraternity will be required to fill each bed with eligible members with a grade point average of 2.5 or above and they must be listed in the College database as a member. They must agree to live in the house prior to their names being submitted online. **Failure to fill the house with eligible members at this time will delay any members of the fraternity access to other housing selections.** Fraternity RAs also must provide a list of no fewer than 3 alternates to Andrew Marshall. The alternates must agree that they will live in the house in the event of a vacancy. Each student contemplating living in a fraternity house is urged to discuss this with their parents before committing to living there and will be asked to confirm such on his housing confirmation e-mail. Each fraternity must have an appointed Fraternity RA who will reside in the house during the full academic year. The President in office in the Fall of the year must live in the house for the academic year.

### Themed Housing

Each academic year several College-owned houses are designated as Theme houses. Hampden-Sydney College student groups may apply to occupy one of these houses for a period of two academic years based upon the criteria listed below.

#### Selection Criteria

Each group interested in securing a theme house must submit a cover sheet, a housing room and roommate assignment roster with ID# and full student name. (Please note that this roster will be used to make housing assignments IF awarded and cannot be changed after it is submitted to our office.)

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Also required is a student written proposal to the Office of Student Affairs in Brown Student Center anytime before and no later than the date designated in the Housing Selection Calendar. The Office of Residence Life and Housing will determine which group among those making application will occupy a house for a period of one year starting with the upcoming Fall semester. The decision will be based upon the strength of the proposal and a proven record of citizenship. Preference will be given to groups that have formal student senate recognition as a club or organization. Please be aware that students must have an earned Cumulative GPA of 2.0 or above to be eligible to live in a theme house.

The proposal:

- The group must identify the ID, name and roster of room assignments of the students who will live in the house. Receipt of a theme house implies a commitment for both the group and each individual listed on the application to the College to occupy and maintain full occupancy of the house for the duration of occupancy.
- The group must develop and identify a unifying theme or purpose for the house such as community service, language, environmental, etc. and be listed in the College database as an active member of the applying club or organization.
- The group must identify, develop, and execute at least one specific program or project each semester that involves the H-SC community in a positive way. These projects must be preapproved by the Office of Student Affairs.
- The group must submit a formal student written summary report at the conclusion of each semester outlining the activities and accomplishments for the reporting period.
- The group must have an active advisor from the H-SC faculty or staff.
- Theme Housing Cover Page (Due to new process requirements, Cover Page and Building Rosters are only available from the Dean following the information meeting).
- Late applications will be considered only after all on-time applications have been considered.

Awarded students will receive an e-mail requesting their confirmation of awarded housing. Failure by a student listed on the awarded roster to accept the Theme House award required in their assignment email will void the housing status for the entire group and the house will be awarded to the next group on the waiting list.

No summer storage of personal property is permitted in any theme house.

The College reserves the right to revoke the group's occupancy at any time due to inappropriate behavior or failure to satisfy the obligations outlined in this material.

**Theme Houses available for 2020 -2021 Academic Year: N/A**

Each Theme House is obligated to fill its beds. House managers for awarded groups will complete an online roster with resident room assignments for the upcoming year in early February. Each Theme House will be required to fill each bed with eligible members with a grade point average of 2.5 or above

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and they must be listed in the College database as a member of the particular student group. They must agree to live in the house prior to their names being submitted online. Once the form is submitted each member will receive an e-mail requesting agreement to required questions and selection of a meal plan before confirmation by e-mail signature to their assignment. Failure to fill the house with eligible members at this time will delay any members of the student group access to other housing selections. House managers also must provide a list of no fewer than 3 alternates to Andrew Marshall who is the Area Coordinator for Room Assignments and Greek Life in the Office of Student Affairs. The alternates must agree that they will live in the house in the event of a vacancy. Each student contemplating living in a theme house is urged to discuss this with their parents before committing to living there and will be asked to confirm such on his housing confirmation e-mail. The President in office in the Fall of the year must live in the house for the academic year.