

## Conferee commands

| Command | Description                       |
|---------|-----------------------------------|
| *19     | Mute/unmute self                  |
| *51     | Acquire chairperson control       |
| *71     | Decrease speech volume            |
| *72     | Restore original volume           |
| *73     | Increase speech volume            |
| *74     | Decrease listen volume            |
| *76     | Increase listen volume            |
| *81     | Vote: "Yes, I agree"              |
| *82     | Vote: "No, I don't agree"         |
| *83     | Vote: "I abstain"                 |
| *85     | Ask a question                    |
| *86     | Cancel question                   |
| *99     | Stop or start music while waiting |
| *       | Abort current command             |
| **      | Start or stop the Help menu       |



# Nortel Networks Integrated Conference Bridge

## Quick Reference Card



## Chairperson commands

| Command | Description   |
|---------|---|
| *0<DN># | Dial out to a DN, where <DN> is the called party's DN. The called party must not be a conference participant. |
| *0#     | Dial out to the Call Assistant  |
| *#      | Redial last dialed DN   |
| *2<GN># | Dial out to a Call-Out Group, where <GN> is the group number to call  |
| *4      | Lock or unlock the conference   |
| *10     | Mute/unmute all ports   |
| *19     | Mute/unmute self  |
| *52     | Release chairperson control   |
| *60     | Count conferees and announce names to all participants  |
| *69     | Activate scrolling menu for chairperson (see back)  |
| *71     | Decrease speech volume  |
| *72     | Restore original volume   |
| *73     | Increase speech volume  |
| *74     | Decrease listen volume  |
| *76     | Increase listen volume  |
| *78     | Restore original volume for all participants  |
| *81     | Vote: "Yes I agree"   |
| *82     | Vote: "No I don't agree"  |
| *83     | Vote: "I abstain"   |
| *90     | Drop all ports except the chairperson's port  |
| *91     | Drop the last dialed-out port   |
| *92     | Drop the last dialed-in port  |
| *98     | Extend the conference duration (in 15-minute increments)  |
| *99     | Stop or start music while waiting   |
| *       | Abort current command   |
| **      | Start or stop the Help menu   |

## Chairperson dial-out commands (after dialing \*0<DN>#)

| Command | Description  |
|---------|--|
| *2      | Return to the conference with dialed party (party that was called using *0<DN>#) |
| *3      | Return to the conference without dialed party                                    |

## Chairperson scrolling commands (after dialing \*69)

| Command | Description                                 |
|---------|---|
| #       | Stop and start the playlist of participants |
| 0       | Consult privately with participant          |
| 1       | Mute/unmute the participant                 |
| 2       | Play name of current participant            |
| 4       | Select the previous participant in the list |
| 6       | Select the next participant in the list     |
| 9       | Disconnect the current participant          |
| *3      | Return to the conference                    |