

## VI. STUDENT AFFAIRS

### The Honor System

1. Intellectual honesty and personal integrity are taught at Hampden-Sydney chiefly through the Honor System, and the heart of that system is responsibility, on the part of both students and professors. Specifically, faculty members are responsible for educating students in the meaning of honor. More than just a code, the Honor System defines the integrity of Hampden-Sydney College. Any student who violates the code is subject to suspension or expulsion.

A. Infractions of the Honor Code include the following:

1. Cheating (giving or receiving aid, without the specific consent of the professor, on tests, quizzes, examinations, or assignments).
2. Plagiarism (presenting as one's own the writing or work of others).
3. Lying.
4. Stealing.
5. Forgery.
6. Intentionally passing a bad check.
7. Failure to report Honor Code violations.
8. Knowingly furnishing false information to the College.
9. Alteration or use of College documents or instruments of identification with intent to defraud.

The Honor Code is not bound by the limits of the campus but applies to students wherever they may be at any time.

B. Whenever an assignment is made, the professor should make certain, even to the point of exaggeration, that the student understands the conditions under which the work is to be performed. On quizzes, tests, and examinations taken in the classroom and on pledged work completed outside the classroom, the student should be required to write out and sign the pledge. On all work completed outside the classroom the student should understand whether or not he may use reference material or consult with other students.

If the professor does not wish the quiz or test to be discussed after it has been completed, he should require that the student sign a non-disclosure pledge in addition to the regular pledge.

For example, if the professor desires to give the same test to another class or to give a test early to a student for a legitimate reason, a non-disclosure pledge would be in order. The Student Government has requested that non-disclosure pledges not be extended for more than two days and that the professor specify the exact time at which the pledge ends. It is also requested that no semester examinations be made non-disclosure.

C. Reporting a Suspected Breach of the Honor Code

All suspected Honor Code violations should be reported to the President of the Student Government immediately. If the President of Student Government cannot be reached directly, the Dean of Students should be contacted, who will have the President of Student Government respond appropriately.

It is considered inappropriate for faculty members to handle suspected Honor Code violations on their own. Adjustment of a grade, for instance, is not sufficient penalty for a breach of the Honor Code and is unfair to other students judged under the more stringent standards of the Honor System.

D. Honor Code accusations and proceedings must be confidential and conducted in accordance with the applicable provisions of the Key. Exoneration of a student clears his name, and there is no mention of the case in his permanent record.

2. A. The Faculty may transfer to the Student Government some or all of its jurisdiction over matters of discipline that may result in a student's separation from the College, such jurisdiction being granted to the Faculty under Article XV of the College's By-Laws. All procedures, rules and regulations of the Student Government in administering and adjudicating such matters so delegated to it by the Faculty shall be approved by the Faculty. Any action of the Student Government in such matters shall be promptly reported to the President, who shall so advise the Faculty.
- B. Any student suspended or expelled by the Student Government under this Article shall have the right of appeal. All appeals shall be made first directly to the Faculty. Appeals to the Faculty shall be heard by the Appeals Committee of the Faculty. The Appeals Committee of the Faculty shall include no more than two (2) student upperclassmen appointed by the Appeals Committee of the Faculty.
- C. On an adverse decision of the Faculty Appeals Committee, the student shall then have the right of appeal to the Executive Committee of the Board of Trustees.