## **Remote Instruction Tips**

Email will probably be your best friend during this time. All of the information from the administration will be coming to you this way. Also, much of the information from your professors will be coming via email. Both Canvas and Tigerweb have group email capabilities. So, if you are not accustomed to checking it – and checking it often – please start doing so.

Instruction will be offered in a variety of formats. Some asynchronously (assignments and recordings posted to Canvas, or emailed to you), some synchronously or in real time (some form of video conferencing, for instance), and some will be a combination of the two. If they haven't already, your professors will be contacting you (email, texting, etc.) to let you know how they are planning for their classes to be conducted as well as other expectations.

There are a variety of electronic tools that you can use depending on which platform you have. Many of them are free (or relatively inexpensive). For instance, there are apps for cell phones that allow you to scan documents and even some free word processors that run on a variety of platforms. Also, as a student at Hampden-Sydney College, you have access to many Microsoft products.

Some of you may have been planning on using publicly accessible wifi for this move to remote instruction. We are aware that some public libraries are closing their doors, and public access to some businesses (food service) have been restricted as well. However, many are leaving their wifi connections active and patrons are able to gain internet access by sitting in their vehicles in the parking lots of these establishments. (This is just one possible way of doing this.)

Here's the most important thing: If you are having specific trouble getting your coursework done, you should first contact your professor. They may be able to help you or know who to contact, and they need to know what is working and what is causing difficulty in their classes. Beyond that, here is a specific list of people to contact depending on the nature of the problem.

## Contacts

Jenn Vitale (academic questions) - 434.223.6118 jvitale@hsc.edu Lisa Burns (academic and advising concerns) - 434.223.6286 <u>lburns@hsc.edu</u> Robert Sabbatini (accessing belongings) - 434.223.6128 <u>rsabbitini@hsc.edu</u> Beth Graham (health) - 434.223.6167 <u>bgraham@hsc.edu</u> Betty Blevins (mental health) - 434.223.6320 <u>eblevins@hsc.edu</u> Mike Timma (Canvas) - 434.223.6292 <u>mtimia@hsc.edu</u> Shaunna Hunter (Library Resources) - 434.223.6193 <u>shunter@hsc.edu</u> Computing Center HelpDesk - 434-223.6911