**KEY**

Options: List your possible opportunities in the far left column, i.e. graduate school, internships, job opportunities, specific companies/applications etc.

Needs, Wants, Criteria: List your needs, wants, and criteria across the top line, i.e. Travel, Money, Benefits, Chances of Promotion, etc. Rate on a scale from 1 to 5 (*with 1 being the lowest and 5 being the highest*) the opportunities for meeting each of your criteria. *See list below for criteria to consider*.

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|  | **Needs, Wants, Criteria** |
| **Options** |  |  |  |  |  |  |  |  |  |
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**THINGS TO CONSIDER:**

* Location
* Job Content (interesting work)
* Recognition and appreciation for contributions
* Promotion and growth potential
* Development and training
* Loyalty to employees
* Trust in the organization
* Feeling connected to the mission and objectives of the business
* Good working conditions
* Job security
* Compensation (pay and benefits)
* Adequate benefits package
* Stress/Quality of Life
* Travel
* Corporate culture
* Hours (work/life balance)
* Flexibility in work schedule
* Supportive supervision
* Interpersonal relationships (with staff and management)
* Co-workers chemistry and respect
* Company’s future
* Company’s rankings
* Sufficient challenge
* Community outreach and volunteerism