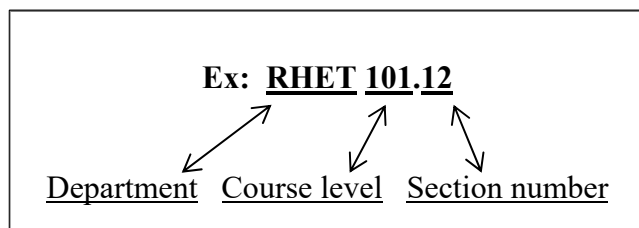


Ordering Textbooks:

If you are pleased with your spring 2018 schedule and do not have plans to make changes. Go ahead and order your textbooks now—and **SAVE YOUR RECEIPTS!** Here's how to find out what you will need:

1. Visit WWW.HSC.EDU. On the left side of the screen, there will be a **Current Students** option.
2. On the **Current Students** portal page you will find a whole host of helpful links, but I want you to select the **Tiger Web** quick link.
3. Log into Tiger Web and pull up your Spring 2018 schedule (under the Student tab and the My Course Information link in the left-hand navigation bar). Select **View Details** under **My Class Schedule** and then select **Printable Schedule** at the bottom of the page. Print your schedule or take a photo of your schedule using your phone.
4. Directly below the quick link for Tiger Web on the Current Student Portal is **Campus Store**.
5. On the **Campus Store** site it is clearly marked TEXTBOOKS and **NEW & USED** can be found in a blue rectangle. Click on the blue rectangle marked **NEW & USED** and then the **Let's Get Started** blue rectangle on the following screen.
6. Next you should select the Spring 2018 Term, Undergraduate Courses, and then refer to your spring 2018 schedule. All H-SC spring 2018 courses will be listed alphabetically on the right. Click on the courses which correspond to your Spring 2018 schedule. Please pay special attention to the course (RHET 101) and the section number (RHET XXX.**12**) as different instructors may desire different textbooks.



7. When you have selected all of your spring courses, select View Your Materials.
8. A list of your required textbooks will be generated on the Textbook Portal. Each text will have a specific ISBN number. If you decide not to use the Textbook Portal on the H-SC site to order your textbooks, be sure to use this ISBN number as it is specific to the text edition and package material required for your course. Some courses may have an online homework component, so be attentive to the requirements of the course as listed in the Textbook Portal. Students have the option of purchasing new or used books, or renting textbooks. Please know that your WCUL 101 text is also used for WCUL 102. This may be more expensive to rent twice.
9. **WARNING:** pay attention to the shipping distance of your selected book(s). Do not purchase texts from overseas as they tend to take an excessively long time to arrive or may be missing some essential pages or images.
10. **SHIPPING:** Have your texts shipped using FedEX or UPS to: (Your Name), Brown Student Center, Suite (Your HSC mailbox number), Hampden Sydney, VA 23943. If you are simply receiving mail or packages through the USPS, your mailing address is: (Your Name), Box _____, Hampden Sydney, VA 23943. If you do not know your campus mailbox number, please look that information up in the online student directory. The link to the **Directories** can be found by selecting Current Students on the HSC homepage, then select **Directories**. Select **Student Directory** and then insert your **last name** into the appropriate profile search field and then, SEARCH. Your information will be generated at the bottom portion of the page.