



**HAMPDEN-SYDNEY COLLEGE
SUMMER EMPLOYMENT
APPLICATION**

Name: _____

Date: _____

Telephone #: _____

Last 4 Digits of Social Security # _____

Email Address: _____

Legal Home Address: _____
Mailing Address City State ZIP

Department/Position(s) Applying for: _____

Date available to begin work _____ Last day of summer able to work _____

**PLEASE PROVIDE PREVIOUS JOB EXPERIENCE
BEGINNING WITH THE MOST RECENT.**

•Job Title: _____

Dates of Employment: _____

Supervisor: _____

Supervisor Phone or Email: _____

Duties: _____

•Job Title: _____

Dates of Employment: _____

Supervisor: _____

Supervisor Phone or Email: _____

Duties: _____

•Job Title: _____

Dates of Employment: _____

Supervisor: _____

Supervisor Phone or Email: _____

Duties: _____

Personal References

(Excluding former employers or relatives)

Name & Occupation: _____

Address: _____ Telephone _____

Name & Occupation: _____

Address: _____ Telephone _____

Name & Occupation: _____

Address: _____ Telephone _____

List any friends or relatives working for the College:

Please list any certifications or qualifications, including computer experience and programs, that make you the best candidate for this position:

Are you 18 years of age or older? Yes No If no, state age: _____

Do you have a valid Virginia's driver's license? Yes No

Are you legally eligible for employment in the United States?
(Proof of identity and citizenship or immigration status will be required upon employment) Yes No

Have you ever been convicted of a felony? Yes No
If yes, explain in full.

APPLICANT'S CERTIFICATION & AGREEMENT

It is the policy of Hampden-Sydney College to consider all applicants for employment based on their qualifications in light of job vacancies. Our company fully complies with all applicable laws which prohibit discrimination on the basis of race, color, religion, sex, national origin, age, marital status, or disability.

I hereby certify that the facts set forth in the above employment application are true and complete to the best of my knowledge. I understand that if employed, falsified statements on this application shall be considered sufficient cause for dismissal.

You are hereby authorized to make investigation of my personal history and financial and credit record through any investigative or credit agencies or bureaus of your choice. * Note: The provision of the Fair Credit Reporting Act may be applicable if a credit report on the applicant is obtained and considered.

I understand that my employment at Hampden-Sydney College shall be "employment-at-will," meaning that I have the right to terminate my employment at any time with or without cause and Hampden-Sydney College retains the same right. The only exceptions to such employment-at-will status, if any, shall be contained in a written employment agreement, signed by the President of the College.

Signature: _____ Date: _____

Thank you for completing this application form and for your interest in employment with us.